

# High School Observation Guidelines

**Scope:** Applies to Mayo Clinic personnel and eligible external parties when requesting and participating in a high school observation.

**Purpose:** To ensure the High School Observation guidelines are effectively managed to meet the needs of the program.

## **Guidelines:**

### **Student:**

- Must be enrolled in the 10th to 12th grade.
- Student in good school standing both academically and within discipline code
- Must complete the following trainings before starting observation:
  - [Compliance Training](#)
  - As determined by Host, Mayo's General Safety Training, Specific Work Site, Special Access Safety Training, and/or other trainings assigned by Host.
- Student is confirming their interest in a career.
- Student is willing to commit to a 3-5 hour concentrated (up to one day) experience. This experience cannot be spread out over a period of several days.
- Student is not funded by the Mayo Clinic for their participation in this program and will not receive parking privileges.
- Students are not allowed in surgical areas, suites, nor view virtually. Students are not allowed to observe patient interaction while in the presence of a physician. Students are not allowed physical contact with the patient or family. Students are not allowed access to patient information unless de-identified.
- Students are allowed to observe patients in the presences of allied health staff with patient consent.
- The observation is not part of an assignment assigned as a part of a school assignment.

### **Mayo Clinic Staff**

- Host will review the student's objectives for appropriateness, assist the participant in completing these objectives in so far as the department setting allows, and determines the amount of time on-campus.
- Host receives the application and completes the date, time, meeting location and supervisor. Host cannot serve as supervisor.
- Must verify student's identity via a government issued identification (i.e. student identification, drivers' licenses, or passport). A photo will be provided for comparison in the onboarding email.

### **Additional Guidelines**

- The Department of Nursing has chosen not to participate in the observation program. As such, applications for observation in nursing will be denied.
- Students cannot observe their Parent/ Guardian.
- Physician career observations are only permissible with the understanding that students are not allowed to observe patient interaction while in the presence of a physician. Students are not allowed physical contact with the patient or family. Students are not allowed access to patient information unless de-identified.
- Surgeon careers are not options for observation.
- Students are allowed to observe Nurse Practitioner and Physician Assistant.

## High School Observation Guidelines

- Observations in the Emergency Department are discouraged due to liability issues.

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### **How to Apply**

1. Student identifies and contacts potential Mayo Clinic Observation Host(s).
2. Student reviews the Compliance Training.
3. Student completes their portion of the application. Forward the application to the Host to complete their portion.
4. Student and Host will confirm dates, times, and location of observation
5. Student will submit application and copy of photo ID to:  
careerawareness@mayo.edu.